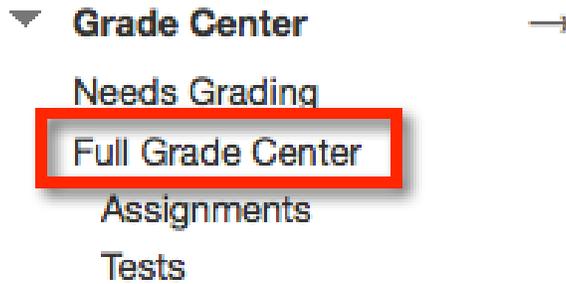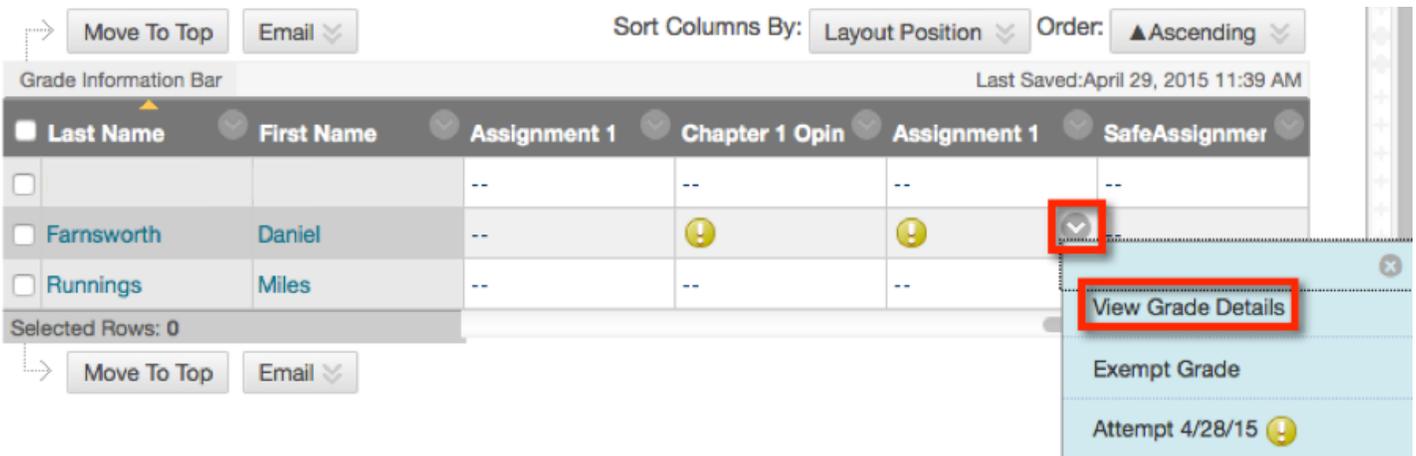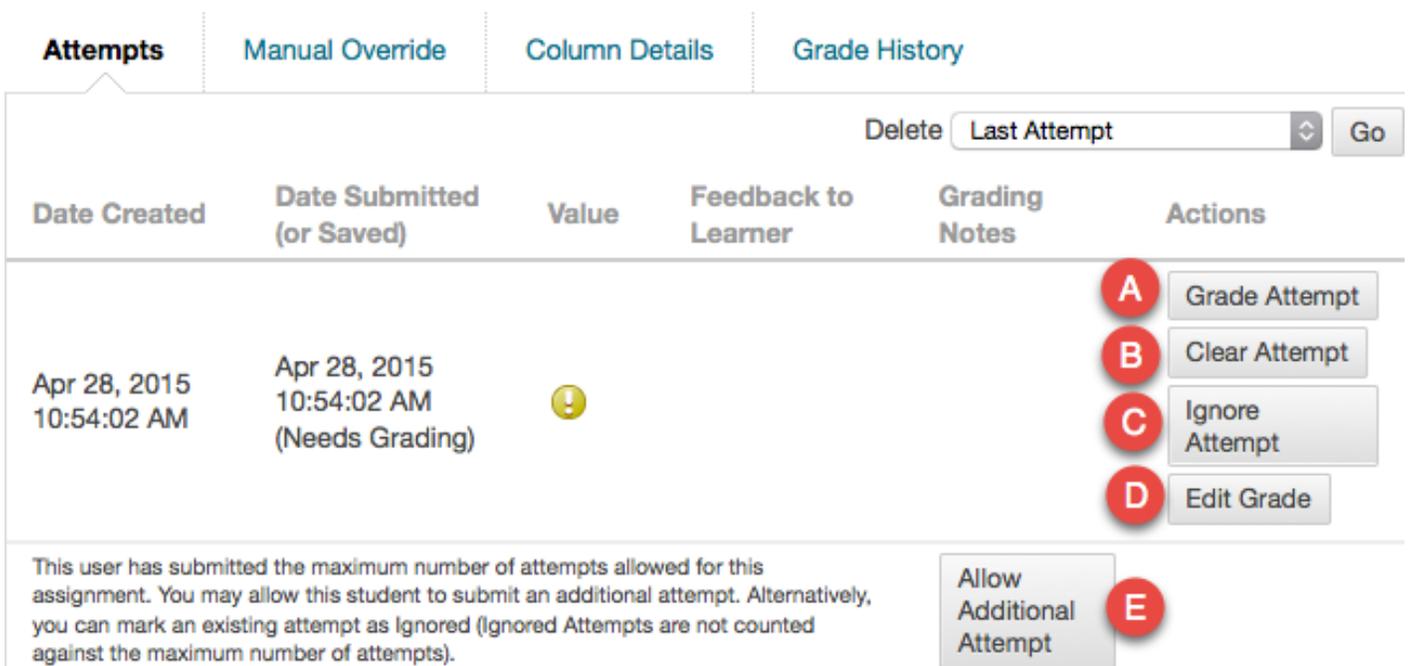# Manage Assignment Attempts

Full Grade Center:
Inside your course, proceed to the **Full Grade Center** under **Grade Center** in the **Control Panel**.

Find the Assignment and the students name. Click the down arrow next to the Needs Grading symbol (yellow exclamation) to open the drop down menu. Select **View Grade Details**.

This will take you to the **Grade Details** page.

A. **Grade Attempt:** This will take you to the Grade Assignment page where you can input a numeric value.
B. **Clear Attempt:** This will remove the attempt from Blackboard. If this is the student's only attempt, once removed the student will be able to resubmit his/her work.
C. **Ignore Attempt:** The attempt will be ignored and will not be included in the Grade Center Calculations.
   Note: The student will be able to view this message when he/she tries to resubmit. The ignored attempt is not counted against the maximum number of attempts.
D. **Edit Grade:** Similar to Grade Attempt. This option will stay on the Grade Details page and open textboxes where you can input a numeric value for the grade and feedback.
E. **Allow Additional Attempt**: This is allowed when the student has submitted the maximum number of attempts allowed for the assignment. This option will allow the student an additional attempt.

After you select the appropriate option, click **Return to Grade Center**.